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Some systematic work of this kind need not interfere in any way with the general work now carried on by the different institutions, and such possible definite courses would appeal to a large number of our readers who need guidance and help, the want of which it is now difficult to make known, and, perhaps, quite as difficult adequately to provide for.

We believe that work of this kind would appeal to many of us who often question how much of the seed now sown broadcast and at random ever falls upon fruitful ground.

In introducing this topic for discussion by the Council of the American Library Association, unity in effort by only those educational institutions supported—or in part supported—by the municipality has been considered as a means of economy, as well as of greater efficiency by the municipal corporation.

There is no question that the idea could be enlarged and made much more valuable by obtaining the coöperation of other educational institutions of the city with those of the municipality in much the same way as the small Buffalo pamphlet, "Means of education and culture offered to day workers by the City of Buffalo" (1909) was vastly bettered by the Council for Library and Museum Extension by Chicago in its hand-book, "Educational opportunities of Chicago" (1911).

EXECUTIVE BOARD

Chicago, January 3, 1912.

Meeting called to order by the president, Mrs. H. L. Elmendorf. Other members present: Henry E. Legler, Mary W. Plummer, Alice S. Tyler, Herbert Putnam, Purd B. Wright, C. W. Andrews and Linda A. Eastman. Carl B. Roden, treasurer, and George B. Uteley, secretary, were also present.

The Executive Board having learned of the death, since its last session, of Frederick Morgan Crunden, senior ex-president of the American Library Association, it was Voted, that Dr. Andrews prepare and transmit to the trustees of the St. Louis

public library a suitable minute, in behalf of the Executive Board, of regret at the death of Frederick M. Crunden, the senior ex-president of the American Library Association. Dr. Andrews accordingly prepared and presented the following minute:

At their meeting of January third, 1912, the Executive Board of the American Library Association voted to express to the Board of Directors of the Public library of St. Louis, their deep sympathy in the sorrow which all must feel because of the recent death of the first librarian, Frederick M. Crunden. Its occurrence so shortly before the opening of the new central building makes it impossible for them to wait for the more formal action which the Association will take at its meeting next summer. Moreover, while the members in general honor his memory as that of their senior ex-president and hold in the highest esteem his services to the Association and to his community, the members of the Executive Board and the older members of the Association mourn his loss as a friend and companion, and know well that this feeling is shared by all who knew him.

Voted, that Dr. Andrews be appointed special delegate of the Board to the opening exercises of the St. Louis public library, and that he be authorized to draft and present to the St. Louis public library board a suitable resolution of congratulations. Dr. Andrews prepared and presented the following minute:

The Executive Board of the American Library Association at their meeting on January third, 1912, voted to extend to the Board of Directors of the Public library of St. Louis the cordial congratulations of the Association on the opening of the central building. They offer their best wishes for the future welfare of the institution with confidence in the continuance of the wise direction and administration which have secured for it the confidence of the community, and with gratitude for the many valued services which its librarians have rendered to the Association and to the library interests in general.

An invitation was read from the Library Association of the United Kingdom, extending to American librarians a hearty invitation to attend its next annual meet-

ing, to be held in Liverpool, the first week in September, 1912. On motion of Dr. Putnam, it was

Voted, that the secretary acknowledge this invitation with thanks and express the hope that a number of American librarians may be able to attend this meeting.

On motion of Miss Plummer it was Voted, that the secretary extend a cordial invitation to members of the Library Association of the United Kingdom, to attend the next annual conference of the American Library Association.

Carl B. Roden submitted his report as treasurer, as follows:

REPORT OF THE TREASURER, JANUARY-DECEMBER, 1911

Receipts

Jan. 1, 1911. Balance, Union Trust Co., Chicago.....	\$2,425.97
Jan.-Dec., Dues, including exchange	5,325.46
Trustees Endowment Fund, Interest, 1910 }	623.41
Trustees Endowment Fund, Interest, 1911 }	
A. L. A. Publishing Board, Installment on Headquarters Expense	1,000.00
Miscellaneous receipts	126.11
	<u>\$9,500.95</u>

Expenditures

Checks No. 15-27 (vouchers No. 267-436, inc.).

Distributed as follows:

Bulletin	\$1,525.24
Conference	624.40
Committees	95.84
Headquarters:	
Secretary's salary	2,063.28
Other salaries	2,367.23
Miscellaneous	560.00
Treasurer's exp.: Bond renewal	7.50
Travel	74.80
Trustees Endowment Fund (Life members)	175.00
	<u>7,495.29</u>

Balance Union Trust Company

\$2,005.66

George B. Utley, Balance National Bank of Republic.....

250.00

Total Balance

\$2,255.66

Accounts Receivable:

Balance due from A. L. A. Publishing Board

1,000.00

\$3,255.66

Note—The above statement does not include \$5,487.76 received from the Trustees as income for parts of 1910 and 1911, and credited to the Publishing board in accordance with the vote of the Executive Board. Hereafter this income will be entered first on the account of the Association and afterwards transferred.

Respectfully submitted,

Chicago, January 2, 1912.

(signed) C. B. Roden, Treasurer.

The report of the Finance committee was submitted as follows:

The Finance committee, in accordance with the provisions of the constitution,

have considered the probable income of the Association for 1912 and submit the following estimate, showing also the estimate for 1911 and the actual result for 1911:

	1911 Estimated	1911 Actual	1912 Estimated
Dues	\$5,000	\$5,325	\$5,600
Income, Endowment fund	350	350*	360*
Income, Carnegie fund	4,450	4,450*	4,450*
Sales of publications, Publishing Board.....	7,000	8,502	9,000
Miscellaneous	50	126	40
	<u>\$16,850</u>	<u>\$18,764</u>	<u>\$19,450.</u>

*These figures are subject to correction after receipt of the report of the Trustees.

The committee are prepared to approve appropriations to the amount of \$19,450, and also the appropriation to the use of the Publishing Board of any excess of sales over the amount estimated.

The chairman has been designated by the committee to audit the accounts of the secretary and treasurer and has performed this duty. He finds that the receipts as stated by the treasurer agree with the transfer checks from the secretary and with the cash accounts of the latter. The expenditures as stated are all accounted for by properly approved and receipted vouchers and the bank balances as stated agree with the bank statements.

The accounts of the secretary have been examined and found correct as cash accounts.

The committee have designated Mr. E. H. Anderson to audit the accounts of the Trustees of the endowment funds and expect that the Trustees will be ready to submit these accounts later in the current month. The results of this audit and the final approval of the budget, as adopted, will be made a part of the formal report of the Finance committee to the Association at its annual meeting.

Respectfully,
(signed) Clement W. Andrews,
Chairman.

On motion of Dr. Putnam it was Voted, to adopt the report of the Finance committee.

The chairman of the Finance committee presented a budget for 1912 which had been prepared by the secretary and which was adopted with the alteration that the salary of the secretary be increased from \$2,100 to \$2,400, \$200 from travel fund and \$100 from contingencies being transferred to salaries to meet this increase. The budget as adopted is as follows:

BUDGET, 1912

	1911	1911	1912
Expenses:	Appro.	Exp.	Appro.
Bulletin	\$1,500	\$1,499	\$1,500
Conference	400	624	400
Committees	315	96	320
Headquarters:			
Salaries	4,020	3,983	4,380
Additional services	480	449	600
Supplies	300
Postage,			
Transportation	150
Miscellaneous	425	425	150
Contingencies	160	160	100
Travel	300	74	100
	<u>\$7,600</u>	<u>\$7,310</u>	<u>\$8,000</u>

Estimated Income:

Dues	\$5,600
Income, Endowment fund	360
From Publishing Board, 1911	1,000
From Publishing Board, 1912	2,000
Miscellaneous	40
	<u>\$9,000</u>

Publishing Board appropriation deferred to 1913\$1,000 8,000

Dr. Andrews moved and it was

Voted, that there be appropriated for the use of the Publishing Board the income of the Carnegie fund and the proceeds of the sales of publications estimated at \$13,450 for 1912 and any excess in these sales excepting the amount of \$2,000 agreed upon by the Publishing Board as its appropriation towards the support of the Executive office of the Association.

J. I. Wyer, Jr., presented by letter the following report in behalf of the committee on the A. L. A. Manual to which was referred the resolution of the Executive Board at Pasadena, relating to a code of practice for the use of library classifiers:

"... The proposition, with the statement from Mr. William Stetson Merrill as to just what he meant by it, has been submitted to every member of the committee who are unanimous in the belief that it does not properly claim a place in our proposed chapter on classification for the Manual. The members of the committee were in some doubt as to just what Mr. Merrill had in mind, and we had not only some correspondence with him, but our Mr. Windsor has had a conference with him in Chicago. It is now perfectly clear to the committee what he means, and it is after this correspondence and interview that we have reached our decision.

This should not be taken to prejudice Mr. Merrill's project. It may be possible to formulate and codify rules for classifying in the same way that cataloging rules have been done. The Manual committee thinks it will be more difficult, but is not ready to say that it is impossible. Mr. Windsor indeed writes, 'I am inclined to believe that there is something in it and encouraged him to continue his work. However, both Mr. Merrill and I agreed that it was not the sort of material that should form a chapter of the Manual.'

On motion of Mr. Legler it was

Voted, that the report be adopted and the

subject referred to the Publishing Board. Voted, that in accordance with the provisions of Sec. 2 of the By-laws, the Committee on nominations for 1912 be constituted as follows: Chalmers Hadley, chairman, C. H. Gould, Edith Tobitt, G. T. Little, Jessie Welles.

C. H. Gould conferred with the Board at the request of the president regarding plans for the 1912 conference. From the most reliable and authoritative information available it appeared most probable that the Chateau Laurier at Ottawa would be completed in time to accommodate the 1912 conference in that city. It was taken by consent after discussion that according to present plans the conference begin either June 26 or 27.

Voted, that the bonds of the treasurer and secretary be held in the custody of the chairman of the Finance committee.

The secretary having reported that the Association had received as a gift from A. Hastings Grant, the papers and letters of his father, S. Hastings Grant, who was an honorary member of the Association, which relate to the library conference in New York in 1853, it was

Voted, that the hearty thanks of the Executive Board be given to A. Hastings

Grant, for this appreciated donation, which it is believed will prove of great historic value, and that proper steps be taken to place the papers in condition to assure their safety and make them easy of reference.

On motion of Mr. Wright it was

Voted, that the appropriation for the expenses of the 1912 conference be increased from \$400 to \$500, \$100 assigned to contingencies being transferred for this purpose.

Voted, that the president appoint a committee to draft a by-law stating definitely what person or persons are entitled to cast vote for institutional members. The president appointed Henry E. Legler, Purd B. Wright and Linda A. Eastman.

A petition having been received from the chairman of the committee on library training, for an appropriation of \$500 for year 1912 for the purpose of inspecting library schools, it was

Voted, that \$200 for this stated purpose be appropriated to the use of the committee on library training, from the amount set apart for the use of committees, and that appropriations of other committees be apportionately reduced.

Adjourned.

A. L. A. PUBLISHING BOARD

January 4, 1912.

Meeting called to order by Henry E. Legler, chairman. Other members present, Mrs. H. L. Elmendorf and C. W. Andrews; also Elva L. Bascom, editor of the A. L. A. Booklist, and Secretary Utley.

The following budget was adopted for 1912:

Expenses Estimated:

A. L. A. Catalog (5000)	\$3,700.00
Subject Headings (Balance due)	2,500.00
Salaries	3,470.00
Rent	300.00
A. L. A. Expenses, Appropriation for 1911.....	1,000.00
A. L. A. Expenses, Appropriation for 1912.....	2,000.00
Advertising	250.00
Reprints	480.00
Express and postage	400.00
Addressograph	25.00
Travel	50.00
Booklist	1,600.00
Periodical cards	900.00
Stationery and printing	250.00
Sundries	300.00

\$17,225.00